



# Safety Village

**STAFF:** Supervisor: Erin Carroll  
Program Director: Amy Thornton  
Leaders: Amber Michon, Sophia Renauld,  
Tim Horton, Ella Marvin  
Jr. Leaders: Anna Connly, Emma Landsman, Mackenzie Marvin

**SESSION 1 DATES:** June 27th – July 8th (no program on Monday, July 4th)  
**TIME:** 8:30 am– 12:00 pm, Monday - Friday  
**LOCATION:** Arcanum Field, Bridge Road, Florence, MA

## PARENTS AND PARTICIPANTS!

Welcome to the Northampton Parks & Recreation Department's 26th year of our Safety Village Program! As your session is about to begin, please read through the following information for details regarding your child's participation. Each day is filled with presenters, arts and crafts projects, singing, and we will ride and walk through the village most days! Your child has already been assigned to one of four groups, each one designated by leader name and color (red, green, yellow, or blue) which they will stay in for the two weeks. Participants will receive a "Safety Village" shirt they will be asked to wear at graduation and a name tag they will be asked to wear daily. If you have any questions, please call the Parks & Recreation Department at 587-1040 or email [recreation@northamptonma.gov](mailto:recreation@northamptonma.gov). We are looking forward to having a fantastic, fun, and safe summer!

## RAINSITE:

In the event of rain starting during the day, our group uses the pavilion at Arcanum Field. If it is raining steadily in the morning, please bring your child to our rainsite, Leeds Elementary School, where they can stay for the remainder of the morning. A staff person will direct you to the exact location. If you are unsure of the site that morning, call the department's hotline at 587-1044 or visit our website at [www.northamptonma.gov/recreation](http://www.northamptonma.gov/recreation) and click on cancellations /changes.

## IMMUNIZATION RECORDS

We need to keep immunization and physical records for all summer participants on file. Please bring a copy of your child's records to the Parks & Recreation Department before the beginning of the sessions that you have signed up for. (Usually, your pediatrician's office can run a copy if you ask)

You may get a copy to the Parks & Recreation Department by the following options:

- A) Bringing us a copy during office hours, 8:30am - 4:30 pm
- B) Dropping it off at the Parks & Recreation Department after hours in the mail slot in the door
- C) Faxing it to 413-587-1045
- D) Scan and email it to [recreation@northamptonma.gov](mailto:recreation@northamptonma.gov)

## MEETING AREA:

For your child's safety we ask that parents abide by the following drop-off/pick-up procedures.

- a) Park cars in the lot next to the concession stand at Arcanum field. Walk the children over to the staff at the pavilion when you arrive.
- b) When you arrive to pick up your child, please do not approach the groups until they are at their pick-up area which will be designated on the first day.
- c) Please be aware that it is mandatory to sign your child out each day with their counselor.
- d) If someone other than the parent/guardian is picking up, please provide a note to the counselor.

## FIRST DAY JITTERS:

We understand that this is some children's first experience with an organized program. We anticipate that some children may be nervous and hesitant but please be assured that we will help with the transition.

## SPECIAL ARRANGEMENTS and MEDICATIONS:

### Medical Conditions

All medication prescribed for participants shall be kept in original containers bearing the pharmacy label which shows the prescription number, date filled, name of medication, and directions for use. All other over the counter medications for the participant shall be kept in the original containers containing the original label.

There must be written permission from the parent/guardian. The Program Director, Amy Thornton should hold onto your child's medications. One the first day of the program, please give the daily medication with an explanation of when to administer, etc. It is imperative, that if your child suffers from asthma or is allergic to bees or anything else, that we be informed.

### Epi-Pen

All program supervisors are certified in administering an epi-pen. If your child has a severe allergy and requires carrying an epi-pen, then please address the Director of the program on the first day of your child's session.

### Special Arrangements

If there are any specific medical concerns we should know about your child (medical problems, allergies, etc.), please write this information down on the registration form for our Recreation Leaders!

## SNACKS:

**We do not allow any snacks to be brought to the program.** A snack will be provided and served to your child each morning. If your child has a food allergy, please call the Parks & Recreation Dept. to discuss snacks for your child and tell a staff person the first day of the program. Water will always be available at the site, however it is recommended that your child bring a water bottle each day.

## LATE/EARLY FEE:

A supervision fee will be imposed for any child who is picked up late or dropped off too early. A ten minute grace period will be extended. **Following this time a fee will be assessed.** First time offenders will be warned and the fee will be assessed only for repeated incidents. The fee will be \$5.00 for every ten minutes of waiting time. The fee must be paid within 48 hours of the incident. Failure to do so will result in the suspension of the participant until paid. We understand sometimes incidents such as traffic, etc. occur. Please try to call the office to let them know if you are late. Chronic lateness may result in suspension from programs. The Police Department will be notified if your child is not picked up within an hour of the scheduled time and no call has been received.

## PLAYGROUND/SWINGS:

Staff may utilize these areas periodically during the day for play time. The playground will be unavailable to the general public for use during the Safety Village program.

## TOBACCO USE:

Our policy is that tobacco use is absolutely prohibited in all areas where children are present.

## WHAT TO BRING EACH DAY:

T-shirts, shorts, socks and sneakers will prepare your children for any activity. Sandals or flip-flops ARE NOT RECOMMENDED!!! Please bring the following each day:

- a) Water Bottle
- b) Bike Helmet with name printed on it
  - we provide the bikes with training wheels. No bikes from home are allowed
- c) Comfortable clothing



If you have any further questions, please call us at the Parks & Recreation Department at 587-1040 or email us at [recreation@northamptonma.gov](mailto:recreation@northamptonma.gov).

***SCHEDULE -SESSION 1*** Please bring your child's bike helmet (labeled with name) everyday. Bikes are provided. Children will take turns using bikes with training wheels. Personal bikes are not allowed at Safety Village during program hours.

**Monday, June 27 - Opening Day and NORTHAMPTON POLICE,**—Participants will be introduced to the program and the village with a special talk about bike safety. Program counselors will reinforce safety while riding a bicycle, stress wearing a helmet at all times, and how to stay safe while riding anywhere. Also, a Northampton Police Department Officer will be coming by to talk to the participants about general safety, bike safety, 911 and how officers help children in our community.

**Tuesday, June 28— HOSPITAL-**A representative from Cooley Dickenson Hospital will discuss visits to the hospital, and some general safety guidelines, including buckling up while in a car and wearing your helmet while on a bike.

**Wednesday, June 29-STATE POLICE** A representative from the Massachusetts State Police Dispatch will come, speak with the children about police officers duties and safety practices. General safety will be discussed as well as the importance of 911

**Thursday, June 30- WATER SAFETY**—Park Ranger Colin will teach about water safety by having children participate in group activities and games. The importance of life jackets will be discussed as well as what is safe and not safe to do while in the water.

**Friday, July 1— ANIMAL CONTROL** –Northampton's Animal Control Officer will come to discuss how to act around dogs and cats, and what to do if they see injured animals that are not their pets. They will also touch on the subject of wild animals they might encounter and other safety tips about animals in general.

**Monday, July 4 -NO PROGRAM—Happy independence day!**

**Tuesday, July 5— ELECTRICAL SAFETY** Jeff McPherson from National Grid will be bringing “Hazard Hamlet” to show children the importance of electrical safety as well as their bucket truck. Children may even get to sit in the truck’s bucket as it moves.

**Wednesday , July 6 -PERSONAL SAFETY**– The Northwestern District Attorney's Office representative will speak to the children about good touch/bad touch, strangers, and physical and sexual abuse. This presentation is age appropriate and very professional.

**Thursday. July 7— FIRE SAFETY/AMBULANCE** - The children will learn about fire safety and what to do in case of a fire. All children will be able to sit in the fire truck and get their pictures taken. They will also practice how to Stop, Drop, and Roll and see what a fire fighter looks like when in uniform. The Northampton Fire Department “EMT” crew will be coming to discuss the importance of knowing to call 911 in case of an emergency and bringing an ambulance for the children to tour. The children will talk about what it would be like to ride in an ambulance if they are ever involved in an accident. The children will be shown all the equipment needed on an ambulance and may even get to go inside! This is also ice cream day, the children's snacks will consist of a small sundae

**Friday, July 8- GRADUATION DAY**

Parents and friends are invited to Safety Village Graduation  
at **11:30a.m. on Friday, 7/8.** Bring your camera and make sure  
your child wears their program shirt today!

*Thank you! I hope you and your child are looking forward to Safety Village as much as we are!*

*Sincerely,  
Amy Thornton, Program Director*

